

THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING – April 3, 2024

Chairman Ken Green called the meeting to order at 7:00 pm and led the audience in the Pledge of Allegiance.

Attendance:

Trustees: Bill Hammer, Ken Green, and Paul Runion
Fiscal Officer: Lori Kepus
Assistant Fire Chief: Mark Grove
Road Supervisor: Jim Busdiecker
Zoning Inspector: Steve Michaelis
Guests: Jenna Johlin

EMS – No report.

FIRE DEPARTMENT – The fire department has 8 people committed to working April 8th for the Solar Eclipse. They plan to start at 11:00 a.m. but the Chief will begin monitoring traffic, weather, and any other information to see if any adjustments are necessary.

X-2 will go up for auction on GovDeals.com from 8 am April 10 through 8 pm April 24. An ad will also be placed in the Suburban Press.

ZONING – Zoning Inspector Steve Michaelis presented two approved zoning permits:

- Bryan and Krista Archer, 6821 SR 582, Woodville, for a 70' x 30' garage/storage building. The \$50 permit fee was paid.
- John Giesler, 2651 SR 300, Gibsonburg, Woodville Township, for a 10' x 30' building and 14' x 16' building and two gazebos. The \$50 permit fee was paid.

The Zoning Commission discussed permit requests. The Commission clarified that any new use or new location needs a conditional use permit as per the zoning regulations. Any permit application that would create noticeable additional noise, dust or light would also need a conditional use permit. Any zoning permit needed for building or additions at the current location for the current use only needs a regular zoning permit.

The Board of Zoning Appeals will hold a public hearing on May 2nd for two home-based business (conditional use) permits for Dean Anstead, Anstead Landscaping & Tree Removal, 6723 CR 107, Gibsonburg, Woodville Township and Joel Schnaffner, S&S Equipment Rental, 20380 US 23, Woodville. Each paid the \$250 variance application fee.

The county auditor's office has appointed Mike Szabo as the new Administrator of Regional Planning. His office is located in the courthouse in the TaxMap/GIS office and is open during normal business hours.

ROAD DEPARTMENT –

Trustee Hammer made a motion to purchase a door for the new lean-to building (\$1,450) and a door opener for the main building (\$2,110) from Northwood Door, but allow up to \$3,750 for this project if needed. Trustee Runion seconded. All answered yes to roll call. Motion passed.

Trustee Runion made the motion to participate in the County's Pavement Marking Contract to put a centerline only on up to 4 miles of road. Trustee Hammer seconded. All answered yes to roll call. Motion passed. The roads to be included are:

- TR 26 from CR 107 to TR 91 - centerline only
- TR 16 from SR 582 to SR 20 - centerline only
- TR 16 from SR 20 to TR 165 - centerline only
- TR 165 from TR 16 to Fostoria Road - centerline only

CEMETERY – Workers continue to haul in stone for the new roads for the future addition at Westwood Cemetery.

The Trustees signed one deed for one plot at Westwood Cemetery for Kevin Klink, Woodville.

FISCAL OFFICER – Lori Kepus presented the Trustees with the Township's **balanced bank reconciliation** for the month of March, and the updated Fund, Revenue, and Appropriation Status reports.

Below is the March financial report.

March Revenue Received	\$ 545,216.72
March Expenses Paid	\$ 176,241.30
Balance of all Funds as of 3/31/2024	\$ 2,723,781.68

Kepus reported that she has completed her continuing education requirements for the **Fiscal Officer Integrity Act** as required by the auditor of state including a session in Public Records on behalf of the Township Trustees and a session on the Ohio Ethics Law.

Trustee Hammer made a motion to approve the warrants. Trustee Green seconded. All answered yes to roll call. Motion passed. Trustee Runion made a motion to approve the March 20, 2024 meeting minutes. Trustee Green seconded. All answered yes to roll call. Motion passed.

At 7:58 p.m., with no further business, Trustee Runion moved for adjournment. Trustee Hammer seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.